

Minutes of a Meeting of the Board of Directors of  
**MIMICO CO-OPERATIVE HOMES INCORPORATED**

*November 23, 2022*

**Directors Present:** Kelly Glover Zada Jaffe (Chair)  
Jennifer Hawkins Cherie Du

**Regrets:** Tetiana Shcherbai Dirlayne Bastos  
Joanne Campbell-Shields

**Homestarts Staff Present:** Jennifer Miller, Manager (Recorder)  
Yanna Bartlette, Assistant Manager

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**1. Meeting Start**

With quorum present and proper notice confirmed, the Chair called the meeting to order at 6:04 p.m.

**2. Approval of Agenda**

1. Meeting Start
2. Approval of Agenda
3. Directors in Arrears
4. Conflict of Interest Declarations
5. Approval of the Minutes of October 19, 2022
6. Matters arising from previous minutes
7. Financial Reports for September 2022
8. City of Toronto
9. Updating Co-op Bylaws & Policies
10. Update on Efficiency Capital
11. Managers' Report
12. Community Development
13. Confidential Meeting
14. Other Business
15. Date of Next Meeting
16. Meeting End

**Moved by J. Hawkins**

**Seconded by K. Glover**

**CARRIED**

**3. Directors in Arrears**

There were two directors in arrears.

**4. Conflict of Interest Declarations**

**None declared**

**5. Approval of the Minutes of October 19, 2022**

The Board reviewed the minutes of October 19, 2022

**Moved by J. Hawkins**

**Seconded by C. Du**

**CARRIED**

**6. Matters arising from the Minutes of October 19, 2022**

**None**

**7. Financial Reports for September 2022**

The Board to receive, review and approve the Financial Report as of September 30, 2022.

Moved by J. Hawkins

Seconded by K. Glover

**CARRIED**

**7b. Audit Preparation for year ending November 30, 2022**

The board received audit documents for signing and returned to PYC prior to field audit for January 2023

**8. City of Toronto**

No Correspondence

**9. Updating Co-op Bylaws and Policies**

The Board was informed that staff is waiting on some possible dates Elizabeth at Homestarts, to continue with the reviewing & updating of the bylaws.

**10. Efficiency Capital – Update**

No further updates currently.

**11. Manager's Report**

*The Board agreed:*

- To acknowledge 2022 Annual Fire Inspection carries our September 2022
- To approve the list deficiencies that are scheduled for November/December
- To approve the internal transfer of Olivia Kaczor of unit 608 to a three-bedroom unit

**12. Community Development**

a) **Gardening Committee**

The committee send a letter to the board thank for the funds provided and to state the vegetable garden was a success for the 2022 summer, and that they would like to continue in summer 2023.

**Recommendation**

- **FYI**

**13. Confidential Meeting**

The Board started the confidential meeting at 7:02 p.m. The regular board meeting reconvened at 7:40 p.m.

**14. Other Business**

Dirlayne Bastos submitted her resignation from the board of directors.

*The board agreed:*

- Accept Dirlayne Bastos resignation

**15. Next Meeting**

TBD

**16. Meeting End**

There being no further business, Chair ended the meeting at 8:23 PM.

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Secretary